

Doctoral programme in Structural, Seismic and Geotechnical Engineering
Academic Year 2021-2022

PhD course on
Coupled hydro-mechanics of unsaturated soils

28 June – 1 July 2022

Politecnico di Milano

Course code: 058403

The course will be given at Politecnico (check the rooms on the detailed programme). Also, streaming will be provided for those who were unable to join in person.

Enrolment

To enrol in the course, you will have to follow the instructions given in the document attached. The pdf can be downloaded from the web page:

<https://www.dottorato.polimi.it/en/prospective-phd-candidates/single-courses>

The course will be **free of charge for PhD candidates and post docs**. Only an administration fee of € 25,59 is requested.

Before you can enrol in the course, you need to register on the platform of Politecnico di Milano. You will be requested a short CV and a short motivation statement. Upon approval of your request, you will be able to proceed to enrolment, and you will be able to access the platform of the course.

In the list of all the PhD courses offered by Politecnico di Milano you can access from the previous webpage, the course can be found by selecting the doctoral programme: Structural, Seismic and Geotechnical Engineering of the Department of Civil and Environmental Engineering.

ENROLMENT PROCEDURE FOR SINGLE PhD COURSES

The applicant, a new user of the Politecnico's online services, must register at the link www.polimi.it/onlineservices using the REGISTER function.

Otherwise, use the credentials you already have.

Using these credentials (person code and password) log in to the online services www.polimi.it/onlineservices and access "*Application for doctoral single courses*"

To apply the applicant must:

- Upload the Curriculum Vitae
- Choose the courses (max two courses/max 10 ECTS credits)
- Upload a cover letter for each course
- Save the application
- Send the application and wait for it to be assessed

The applicant will then receive an e-mail notification that the request has been assessed and can view the details using the application.

The assessment of each application will be carried out by the PhD programme Coordinator who provides the course, and the result may be:

- application not accepted
- application accepted, with "paid" attendance: in this case the payment of € 500 including the tuition fee of € 25,59 is required.
- application accepted, with "free" attendance, in this case € 25,59 will be charged as tuition fees.

If the application is accepted, the enrolment procedure will be complete when the applicant accepts the assessment and makes the payment of the above-mentioned amount via PagoPA, using the link that will be displayed in the application (or alternatively the applicant may refuse the assessment, in which case the application will be cancelled).

To appear in the list of those enrolled in the programme and record the score, the applicant must go to the departmental secretary or the PhD School offices to verify their identity, if they have not already done so ("*user recognition*").

After completing the enrolment procedure, the applicant may download a certificate or self-certification through the application "*Certificate and self certification request*" available on the online services www.polimi.it/onlineservices

Issuing of certificates requires the payment of a €16 stamp, plus an additional €16 stamp for each certificate issued. The score obtained will be visible on the certificates only after the professor has completed the recording procedure.

After payment it will be possible to view and download:

- the electronic receipt of the IUUV (Unique Payment Identifier, which is the identification element of the operations passing through PagoPA)
- the payment receipt

To access these documents, it is necessary to connect to the online services www.polimi.it/onlineservices and select the application "*University fees and economic benefits*" -> "*payment history*"

If the applicant needs an invoice, they should send the payment receipt to michele.disabato@polimi.it